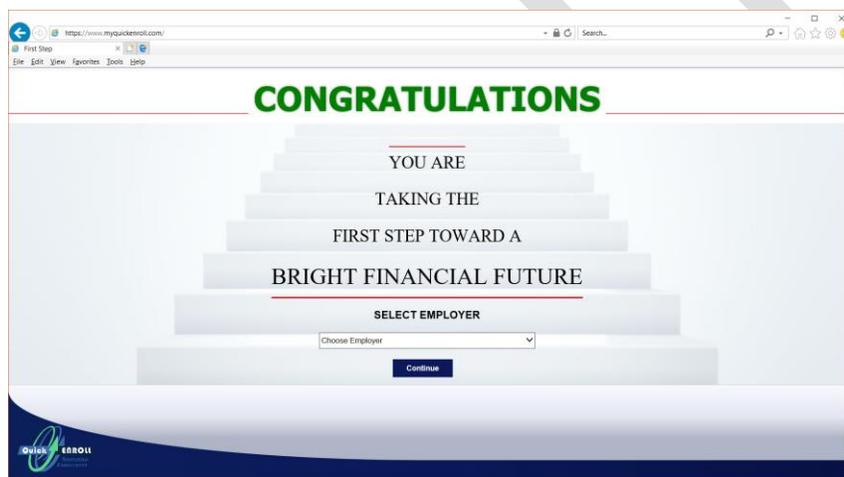




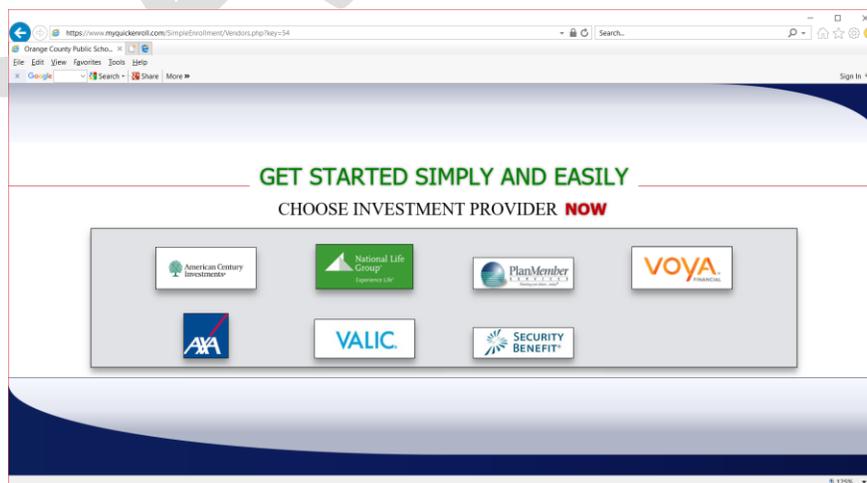
QuickENROLL Step-by-Step Instructions

As you are aware, Pinellas County Schools recently implemented the QuickENROLL process for easy and quick 403(b) enrollment. In order to show just how rapid this process is, below are the basic steps outlined for you:

Visit the website www.myquickenroll.com, select your employer from the drop down menu, and click on the “Continue” button:



Select the participating authorized Investment Provider company of your choice:



Review the information provided by your selected Investment Provider, and click the “Enroll Now” button at the bottom of the page to continue the enrollment process.

On the “Simplified Enroll” screen, simply input the basic information requested for opening an account, high the “Submit” button. If your information is available within the demographic data supplied by your employer, the next screen will allow you to review and confirm or update any necessary personal information required to open your account. If your information is not available, simply input the necessary information requested that is needed to establish your account. Click the “Confirm” button once finished.

The “Simplified Enrollment” page allows you to designate the amount you wish to voluntarily contribute to your selected account. Enter the total amount you wish to contribute in the “Total Per Pay Dollar Amount” in the top box on the page. Once entered, move to the “New Contributions” section, enter the amount you wish to contribute each payroll, enter any agent information you may have, and click the “Submit” button. If you are enrolling in a new account, a pop-up box may appear asking you to confirm that the account will indeed be new.

Orange County Public Schools
Jane T Sample

Salary Reduction Agreement Information

Effective Date: 09/22/2017
 * Dollars:
 Total Per Pay Dollar Amount: \$ 25.00

New Contributions

Investment Provider	Plan Type	Amount	New Account
The Variable Annuity Life Insurance Company	403(b)	\$ 0.00	<input checked="" type="checkbox"/>

* SRA Total: \$ 0.00

*** Must Equal Total Per Pay Amount**

Agent Information

Agent Firm:
 Agent ID:
 Agent Name:
 Agent Phone:

VALIC

Orange County Public Schools
 Turnaround (Pre-Tax) 401(a) Plan

Confirm:

Please confirm that the 403(b) account with The Variable Annuity Life Insurance Company is a new account.

Salary Reduction Agreement Information

Effective Date: 09/22/2017
 * Dollars:
 Total Per Pay Dollar Amount: \$ 25.00

New Contributions

Investment Provider	Plan Type	Amount	New Account
The Variable Annuity Life Insurance Company	403(b)	\$ 0.00	<input checked="" type="checkbox"/>

* SRA Total: \$ 0.00

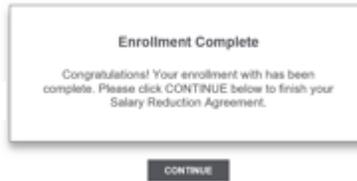
Total Per Pay Amount above must match SSA Total below

The final page allows you to review all the information you entered to ensure everything is correct. Depending on the Investment Provider company you selected, there may be additional boxes of information that need to be acknowledged; therefore, please review this page carefully. An electronic signature may be required to complete the enrollment process. Please pay close attention and review all information displayed on this page. Once done, click "Submit."

Orange County Public Schools

Participant Information

- * First Name: Jane
- * Middle Name: T
- * Last Name: Sample
- * SSN: 999-999-3333
- * Citizenship: U.S. citizen
- * Birth Date: 01/31/1989
- * Hire Date: 09/14/2000
- * Street Address: 1234 Sample Rd
- * City: Sample
- * State: FL
- * Zip Code: 99999
- * Phone: 9999999999
- * Email: test@sample.com
- Full Time:
- Annual Salary:
- Annual Pay Periods:
- Gender: Female



Congratulations! You are now enrolled and on your way to saving for a successful retirement. You can click the “continue” button at the bottom of the Confirmation page to access your completed SRA form for your records. Click the “Download 403(b) Confirmation and SRA” link as shown in the above graphic example to download a PDF copy of your completed SRA for your records.

